



## **Mountsett Crematorium Joint Committee**

**Date**        **Friday 30 January 2015**  
**Time**        **11.00 am**  
**Venue**       **Saltwell Room, Civic Suite, Gateshead Council**

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### **Business**

#### **Part A**

**[Items during which the Press and Public are welcome to attend.  
Members of the Public can ask questions with the Chairman's  
agreement]**

1. Apologies for Absence.
2. Minutes of the Meeting held on 3 October 2014. (Pages 1 - 4)
3. Declarations of Interest, if any.
4. Quarterly Performance and Operational Report: (Pages 5 - 12)  
Report of the Corporate Director of Neighbourhood Services –  
Bereavement Services Manager, Neighbourhood Services.
5. Financial Monitoring Report - Spend to 31/12/14 and Projected Outturn  
to 31/03/15: (Pages 13 - 18)  
Joint Report of the Treasurer to the Joint Committee / Corporate  
Director: Resources and the Corporate Director of Neighbourhood  
Services
6. Annual Review of the System of Internal Audit: (Pages 19 - 24)  
Report of the Treasurer to the Joint Committee / Corporate Director:  
Resources
7. Local Audit and Accountability Act 2014 - Changes to Audit  
Requirements for Joint Committees: (Pages 25 - 34)  
Joint Report of the Treasurer to the Joint Committee / Corporate  
Director: Resources and the Corporate Director of Neighbourhood  
Services.
8. Provision of Support Services 2015/16: (Pages 35 - 48)  
Joint Report of the Treasurer to the Joint Committee / Corporate  
Director: Resources and the Corporate Director of Neighbourhood  
Services.

9. Fees and Charges 2015/16: (Pages 49 - 56)  
Joint Report of the Treasurer to the Joint Committee / Corporate Director: Resources and the Corporate Director of Neighbourhood Services.
10. 2015/16 Revenue Budget: (Pages 57 - 64)  
Joint Report of the Treasurer to the Joint Committee / Corporate Director: Resources and the Corporate Director of Neighbourhood Services.
11. Such other business as in the opinion of the Chairman of the meeting is of sufficient urgency to warrant consideration.

**Colette Longbottom**  
Head of Legal and Democratic Services

County Hall  
Durham  
22 January 2015

To: **The Members of the Mountsett Crematorium Joint Committee**

**Durham County Council:-**

Councillors: O Temple (Chairman), A Batey, K Dearden, C Hampson, I Jewell, O Milburn, T Nearney, W Stelling, O Temple (Chairman) and B Stephens

**Gateshead Council:**

Councillors K Dodds (Vice-Chairman), M Ord, M Charlton, L Green, P Ronan, D Davidson and J Lee